

BIODATA AND SELF INTRODUCTION (BORROWER)

1. My Name : _____
 2. Father's / Husband Name _____
 3. Permanent Address _____

 4. Office / Business Address _____

 5. Telephone (Office) _____
(Residence) _____ Email _____
 6. Occupation / Activity _____
 7. Educational Qualification : _____
 8. Date of Birth : _____
 9. Caste : General / Schedule Caste / Schedule Tribe / (OBC) / Ex-serviceman /
Physically handicapped.
 10. Particulars of my family member(s) (all living members i.e. Father, Mother, Husband, Wife, Son(s),
Daughter(s) are furnished Separate piece of paper may be used if more space is required).
- | Sl.No. | Name | Relation | Age | Occupation |
|--------|-------|----------|-------|------------|
| ----- | ----- | ----- | ----- | ----- |
| ----- | ----- | ----- | ----- | ----- |
| ----- | ----- | ----- | ----- | ----- |
| ----- | ----- | ----- | ----- | ----- |
12. For proof of residence, attested copy of Voter I D Card / Passport / Citizenship Certificate /
Electricity Bill / Telephone Bill. _____ (other document is enclosed).
 13. I am an / not an income tax assessee I. T. Clearance Certificate is enclosed Pan
No. _____ / not allotted / sent / applied.
 14. I am dealing with / not dealing with Sales Tax goods Sales Tax Clearance Certificate is enclosed.
Sales Tax Registration No. _____
 15. Present Bankers :

PERSONAL ASSETS AND LIABILITIES OF BORROWER

A. IMMOVABLE PROPERTIES

Place where the land or building is situated (Please furnish details of Survey No., Door No., Street, etc.)	Ancestral or Self acqui red	If encumber-ed, to what extent	Extent of land in acres (wet or dry or garden)	Market Value (Rs.)

(Further particulars if any, may be furnished overleaf)

Name of the Person :

Details of the Land & Building.(With a copy of evidence like photo copy of Revenue Receipt/Sale deed/ NEC etc)

Location of the prop.	Dag. No.	Patta No.	Area of land	Area of Bld	Market value

Name of the Bank	Branch	Account No.	Amount.

NSC/ KVP No.	Date of Issue	Amount

LIC Policy No.	For Rs. (Sum Assured)	.Date of issue.	Total Amount of Installments paid till today

P.P.F. A/c. No.	Name of the Bank	Branch	Amount.

Type of Vehicle	Vehicle No.	Year of Mfg.	Market Value.

Date :

SIGNATURE.

B. LIQUID ASSETS

PARTICULARS	Amount (Rs.)	If encumbered, to what extent
1. Cash and Bank Balances		
2. Govt. Securities (Give details)		
3. Shares (Give Details)		
4. Life Insurance Policy No. & Date		
5. Jewellery		
6. Investment in Business		
7. Investment in Associate firms, If any		
8. Provident Fund		
9. Public Provident Fund		
10.		
TOTAL		
TOTAL (A + B)		

(Further particulars if any, may be furnished overleaf)

C. BORROWINGS

PARTICULARS	Amount (Rs.)
1. Borrowings from Bank(Give details of Securities furnished)	
2. Borrowings from other Mitanis	
3. Borrowings from other sources (Give details of Persons)	
4.	
TOTAL	
NET TOTAL ASSETS (A + B - C)	

Date : _____

(Signature)**OPINION REPORT ON THE BORROWER
(FOR BANK'S USE ONLY)**

Total Value of assets (A + B) : Rs.....
 Less : Borrowings against these assets : Rs.....
 Less : Other Borrowings / liabilities : Rs.....
 Add : Guarantor's Investment in venture financed : Rs.....
 Add : Investment of Proprietor / Guarantor
 in any other business : Rs.....
 : Rs.....
Net means of Borrower / Proprietor / Guarantor : Rs.....
(Conservative) Say : Rs.....

The net means of Shri / Smt..... can be
 conservatively estimated at Rs..... The aforesaid information has been verified from
 independent market sources.

Field Officer/ Branch Manager

BIODATA AND SELF INTRODUCTION (GUARANTOR)

1. My Name : _____
 2. Father's / Husband Name _____
 3. Permanent Address _____

 4. Office / Business Address _____

 5. Telephone (Office) _____
(Residence) _____ Email _____
 6. Occupation / Activity _____
 7. Educational Qualification : _____
 8. Date of Birth : _____
 9. Caste : General / Schedule Caste / Schedule Tribe / (OBC) / Ex-serviceman /
Physically handicapped.
 10. Particulars of my family member(s) (all living members i.e. Father, Mother, Husband, Wife, Son(s),
Daughter(s) are furnished Separate piece of paper may be used if more space is required).
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No. _____ / not allotted / sent / applied.
 14. I am dealing with / not dealing with Sales Tax goods Sales Tax Clearance Certificate is enclosed.
Sales Tax Registration No. _____
 15. Present Bankers :

PERSONAL ASSETS AND LIABILITIES OF GUARANTOR

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Place where the land or building is situated (Please furnish details of Survey No., Door No., Street, etc.)	Ancestral or Self acqui red	If encumber-ed, to what extent	Extent of land in acres (wet or dry or garden)	Market Value (Rs.)

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NSC/ KVP No.	Date of Issue	Amount

LIC Policy No.	For Rs. (Sum Assured)	.Date of issue.	Total Amount of Installments paid till today

P.P.F. A/c. No.	Name of the Bank	Branch	Amount.

Type of Vehicle	Vehicle No.	Year of Mfg.	Market Value.

Date :

SIGNATURE.

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1. Cash and Bank Balances		
2. Govt. Securities (Give details)		
3. Shares (Give Details)		
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5. Jewellery		
6. Investment in Business		
7. Investment in Associate firms, If any		
8. Provident Fund		
9. Public Provident Fund		
10.		
TOTAL		
TOTAL (A + B)		

(Further particulars if any, may be furnished overleaf)

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TOTAL	
NET TOTAL ASSETS (A + B - C)	

Date : _____

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(FOR BANK'S USE ONLY)**

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 Less : Borrowings against these assets : Rs.....
 Less : Other Borrowings / liabilities : Rs.....
 Add : Guarantor's Investment in venture financed : Rs.....
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 : Rs.....
Net means of Borrower / Proprietor / Guarantor : Rs.....
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